

SIERRA PACIFIC FOUNDATION

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SCHOLARSHIP COMMITTEE
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NEW APPLICANT 2018-2019 SIERRA PACIFIC FOUNDATION SCHOLARSHIP INSTRUCTIONS

Welcome to the Sierra Pacific Foundation Scholarship Award Program. Use this application if you are applying for a Sierra Pacific Foundation (SPF) scholarship for the first time. Please review this information carefully to ensure that your **typed** application is completed correctly, includes all attachments and copies, and is received by our Committee by the deadline. **Faxed or e-mailed applications will not be accepted.**

To qualify for this scholarship, your parent or guardian must be employed full-time by Sierra Pacific Industries as of December 15, 2017. Eligible students may apply for an equivalent of four (4) years. Remember that you must re-apply each year. Funds are not available for post-graduate studies or unaccredited schools but are available for undergraduate studies and most trade schools.

Use the following checklist to be sure your application is completed and compiled in the order requested. Clearly designate in the application if you have added additional attachments to complete any questions.

APPLICATION PACKET CHECKLIST AND REQUIREMENTS:

(Remember to save your application to your computer or a flash drive.)

- **Application** - typed, completed, signed and dated
- **A Personal Statement** with an emphasis on your career goals and how you plan to achieve them, as well as your personal history, perspectives and interests (<500 words)
- **Two letters of recommendation**
- Additional application answers attached (if applicable)
- **An official high school transcript**; in a sealed envelope from your school (**Request Early!!!**)
- All official college transcripts mailed direct from your college (if applicable)
- **Two passport photos with your name printed on the back** – Do not staple (Note: *Passport photos* are available at Costco, Rite Aid, Walgreens or USPS.)
- **Important: Only passport photos will be accepted.**
- **SPF Photo Release Form** signed by you (and your parent if you are under 18)
- **SPF Authorization to Release Scholarship Information** – see final paragraph of application

Prepare your packet in the order listed above. In the photo boxes, lightly tape one of your passport photos on the front of the application, and the other one on the photo release page. Make three copies of the entire packet.

- Mail the **ORIGINAL PLUS TWO COMPLETE COPIES** of your signed and dated application and attachments by the **FINAL POSTMARK DEADLINE, Tuesday, February 20, 2018. Keep a fourth copy for your records.**
- **FINAL DELIVERY DEADLINE** to reach us is **5:00 PM, Friday, February 23, 2018.**
- Mark your appointment calendar for a morning interview on **April 21, 2018.**

Important Dates:

- **Postmark Deadline: February 20, 2018, Tuesday – (Mail early!)**
- **Delivery Deadline: February 23, 2018 (5:00 PM), Friday.** Hand deliveries will be accepted by our Sierra Pacific Foundation Scholarship Specialist at the SPI office 19794 Riverside Ave, Anderson, CA.
- **Interviews: Expect a call in March to schedule your interview appointment. For those who live within a two and a half (2.5) hours drive of Anderson/Redding, an appointment will be scheduled for April 21, 2018 (Saturday 8AM- 12PM) at the Sierra Pacific Industries, Anderson Office located at 19794 Riverside Avenue, Anderson, CA 96007. For those who live more than two and a half hours away, a Facetime/Skype (highly recommended) or a phone interview will be offered.**

Your interview, although brief, is an important time to introduce yourself, ask questions and personally share your educational and career goals with us. We are often asked how a student should dress for this interview. **Our best suggestion is clean and neat business casual attire (i.e. men: dress shirt/slacks; women: blouse/slacks or dress).**

Also, we would like you to bring an example of one of your favorite projects (i.e. Senior Project, school/community project) that you completed and/or a one-page personal resume that you might use in applying for a job. These are **highly recommended** and will help us in getting to know you. Helpful resume preparation tips are available at the following websites:
<https://goo.gl/Br2idM> ; <https://goo.gl/Jdomu8>

Applicants will be notified by e-mail, by May 21st, regarding award decisions. Please call if you have not heard from us. Please notify us immediately of any changes in your name, residence address, phone number or e-mail address. Notify us in writing of any changes in your college choice since this may affect your award amount. If you have not yet determined the college you will be attending, **list your first preference.** Notify us in writing when you have finalized your decision.

If you are awarded a scholarship, your payments will be mailed directly to the college/school of your choice **after** we receive the following information:

- **First Term Award Payment:** We must receive a copy of your **college registration receipt** showing your college name, your name, the term, and showing 12 or more units.
- **Second and Subsequent Term Award Payments:** We must receive your Fall term and each subsequent term's transcript for 2018-2019. The transcript must be an **unopened, official copy,** mailed direct from your college. When attending a school that does not have terms, request your school to send a periodic progress report showing class completion and grade status.
- **If you change schools during the year or there is a break in your scholarship payments, both your prior term's transcript AND a copy of your registration as it becomes available is required.**

It is a scholarship requirement that you complete a minimum of 12 units and maintain a GPA of no less than 2.0 each semester or quarter. Payments to the college/school on your behalf will be withheld if you are not in compliance with these requirements.

Please follow these instructions carefully as you complete the following application. Non-qualifying applicants or incomplete applications will not be considered. If you need further information, please contact our Sierra Pacific Foundation Scholarship Specialist by email at foundation@spi-ind.com or call (530) 378-8416, between 9:00 AM to 3:00 PM, Monday - Friday.

Sierra Pacific Foundation Scholarship Committee

Contact our Sierra Pacific Foundation Scholarship Specialist (foundation@spi-ind.com) with any questions.



**NEW APPLICANT 2018-2019
SIERRA PACIFIC FOUNDATION
SCHOLARSHIP APPLICATION**

(Application must be typed.)

Applicant Name:			Date:		
Address:			City/State/Zip:		
Daytime Phone:		Cell#:		State of Residency:	
E-mail Address:		Social Security #:	DOB: (mm/dd/yy)	Sex: (M/F)	

Name of Parent or Guardian employed by SPI: _____

Occupation: _____

Division/Mill: _____

Father's Name: _____

Address: _____

Daytime Phone: _____

Mother's Name: _____

Address: _____

Daytime Phone: _____

1. What is your relationship to this SPI employee? _____
Was this person employed by SPI on December 15th, 2017? _____
2. Name of brothers or sisters applying for or receiving scholarship: _____
3. Your present career goals and objectives: _____

4. College, university or trade school you plan to attend (enter your first choice):
Name: _____ Grade Level: _____
Address: _____
Website: _____ (Web address available at www.collegeboard.com)
Have you contacted this school's representative about your desired program? Yes No
Have you been accepted? Yes No
Will you be attending as an on-line student? Yes No

Attach *one*, 2x2, **Passport Photo** here, lightly taping one corner only. Attach the other photo on the Photo Release page.

5. Financial Information:
Basic **ANNUAL** Tuition:
\$ _____ Tuition: In State? Out of State?
(Verify accuracy at www.collegeboard.com)

6. Your **Current and Completed** Education:

High School Name:	<input type="text"/>	<u>Overall GPA:</u>	<input type="text"/>
City and State:	<input type="text"/>	Dates attended:	<input type="text"/>

Have you graduated from high school?

No, I anticipate graduating from high school this year. Anticipated Graduation Date (mo/yr):

Yes, I have already graduated from high school. Actual Graduation Date (mm/dd/yyyy):

College Name (if applicable):	<input type="text"/>	<u>Overall GPA:</u>	<input type="text"/>
Grade Level completed:	<input type="text"/>	Dates attended:	<input type="text"/>
Expected Graduation Date:	<input type="text"/>		

7. Personal Resume: In the following section list your most meaningful school sponsored extra-curricular activities, community service and employment history, and awards and honors.

School Sponsored Extra-Curricular Activities

(Include Athletics, Student Government, Clubs, Organizations, Committees or Performing Arts. Also indicate the duration in hours, days, years, etc. and any office/leadership positions you held.)

Organization	Duration	Position/Office Held

Community Service and Employment History

Please indicate the duration in hours, days, months, years, etc. Also indicate if your community service was volunteer (V) or required (R) by your school or by the justice system.

Organization or Company and Service or Job Title	Duration	V or R	Hrs/Week

Awards and Honors

(Include academic accomplishments and community service)

Award Title	Year(s)	Accomplishment

8. References:

Provide the names and addresses of two (2) individuals (other than family) who have written **letters of reference** on your behalf. They must have known you for at least two years, and it is suggested that one of these individuals be a former high school (or college) instructor or counselor. **Please attach these letters to this application.**

Name:	
Title and Relationship:	
Address:	
Daytime Phone:	

Name:	
Title and Relationship:	
Address:	
Daytime Phone:	

I am submitting **THREE COMPLETED APPLICATIONS WITH ATTACHMENTS** (an original plus two copies) compiled in the following order:

- Two unstapled **passport photos** with my name on the back (one lightly taped to page one and to the photo release form)*
- Completed applications** - signed with my passport photos
- Personal statement**
- Two letters of recommendation**
- Photo Release Form** - signed with my passport photo

I have requested my **required official high school transcript** (and *all* college transcripts, if applicable), to be sent directly to the Sierra Pacific Foundation on:

Privacy Policy: As a condition of your scholarship, you have provided us the names of your parent(s) or guardian(s). We assume that we may communicate any and all information (including, but not limited to grades) concerning your scholarship to your parents or guardians **unless you specify otherwise**. If you do not wish for us to communicate scholarship related information to your parents or guardian, please notify us in writing or by e-mail immediately.

I certify that the information provided in my Sierra Pacific Foundation Scholarship Application above is true and correct to the best of my knowledge.

Applicant Signature _____ **Date** _____

POSTMARK DEADLINE:
Tuesday, February 21, 2018

DELIVERY DEADLINE:
Friday, February 23, 2018 5:00 PM

MAIL TO:
Sierra Pacific Foundation
P.O. Box 493842
Redding, CA 96049-3842

DELIVER TO:
Sierra Pacific Foundation
19794 Riverside Ave.
Anderson, CA 96007



Photo Release Form

Sierra Pacific Foundation Scholarship

To acknowledge successful scholarship applicants, we may publish your name and your picture in a local or a regional area newspaper or SPI TV. **Please write your name on the back of each of your pictures, and lightly tape (do not staple) one in the box below and one on the front page of this application.** Your pictures and this signed photo release must be returned with your completed application.

Attach *one*, 2x2,
Passport Photo
here (tape lightly
on one corner only).

The other one should be
lightly taped to the first
page of this application.

Photo Release

I hereby agree to have my photograph, name, and school information in a local or a regional area newspaper or SPI TV* to be determined by the Sierra Pacific Foundation. My photo may be used for this year and for any future years in which I am a Scholarship Recipient, unless I choose to replace it by the application deadline.

I hold the Sierra Pacific Foundation and its representatives harmless from any liability, loss, or expense arising from the publication of this information, and further agree that the Sierra Pacific Foundation may use my name, likeness, and school information in connection with the Sierra Pacific Foundation awards.

I warrant and represent that all materials furnished by me is my own, which I have the full authority to use for such purposes.

***If, for confidential reasons, you do not want your photo published in a newspaper, please check the box on the bottom of this page.**

NOTE: Two passport photos are required to be submitted with this Photo Release for your application to be considered complete.

Name (please print):

Applicant Signature: _____

If under the age of 18, a parent or a guardian must sign below:

***NO**, for confidential reasons, please do not publish my picture in any newspaper.

Contact our Sierra Pacific Foundation Scholarship Specialist (foundation@spi-ind.com) with any questions.